Case Management Summer Intern

Available Positions: 2
Website: https://jenesse.org/

About Jenesse Center

Jenesse Center, Inc. is a Los Angeles-based nonprofit organization dedicated to providing comprehensive services to individuals and families affected by domestic violence.

Through emergency and transitional housing, case management, legal advocacy, mental health services, education, and workforce development, Jenesse helps survivors establish safety, rebuild their lives, and work toward long-term stability and independence.

Jenesse's survivor-centered approach recognizes the complex challenges individuals and families face when experiencing domestic violence, including housing instability, financial insecurity, trauma, and barriers to accessing community resources.

Internship Overview

Jenesse Center seeks a compassionate, motivated undergraduate student to serve as a Case Management Summer Intern.

Working under the supervision of experienced case management professionals, the intern will gain firsthand experience supporting the delivery of trauma-informed, survivor-centered services to individuals and families affected by domestic violence.

The internship provides an opportunity to understand how nonprofit social service organizations coordinate resources, address barriers to stability, and support survivors as they work toward their personal goals.

Students will gain exposure to the interconnected roles of housing, legal advocacy, mental health services, education, and economic empowerment in supporting survivors and their families.

Primary Responsibilities

- **Case Management Support:** Assist case managers with appropriate administrative and programmatic tasks related to service coordination, client support, and follow-up activities.
- **Resource Navigation:** Research and maintain information about community resources, including housing, employment, healthcare, education, childcare, transportation, and financial assistance.
- **Client Services:** Under direct supervision and with appropriate authorization, assist with survivor-centered activities that help clients access services and achieve self-identified goals.
- **Documentation and Organization:** Support the organization of approved program records, resource materials, and service information while following confidentiality requirements.
- **Program Coordination:** Assist with workshops, educational activities, and other programs designed to promote personal development, economic stability, and family well-being.
- **Interdepartmental Collaboration:** Observe and support coordination among case management, housing, legal advocacy, mental health, and other service teams.
- **Community Resource Development:** Help identify potential community partnerships and resources that may strengthen services available to survivors and their families.
- **Program Improvement:** Assist with an approved project designed to improve resource accessibility, service coordination, or the client experience.

Learning and Professional Development

Through this internship, students will have opportunities to:

- Understand the principles of trauma-informed and survivor-centered case management.
- Examine the social, economic, and systemic factors affecting survivors of domestic violence.
- Learn how nonprofit organizations coordinate comprehensive social services.
- Develop professional communication, organization, and resource navigation skills.
- Gain an understanding of confidentiality, professional boundaries, and ethical responsibilities.
- Explore the relationships among housing insecurity, economic inequality, family well-being, and interpersonal violence.
- Strengthen research, critical thinking, problem-solving, and project management skills.
- Develop greater awareness of career pathways in social work, public health, nonprofit management, counseling, and community advocacy.

Ideal Candidate

This internship is well suited for LMU undergraduate students interested in sociology, social work, psychology, public health, nonprofit management, criminal justice, or related fields.

Successful candidates should demonstrate:

- A strong interest in social justice, community service, and supporting individuals and families.
- Compassion, empathy, and respect for individuals from diverse backgrounds.
- Strong interpersonal and written communication skills.
- Excellent organization, time management, and attention to detail.
- A willingness to learn about trauma-informed and survivor-centered practices.
- The ability to maintain confidentiality and appropriate professional boundaries.
- Reliability, professionalism, and a willingness to work collaboratively.

Prior experience working with survivors of domestic violence is not required.

Supervision and Mentorship

The intern will work under the supervision of a designated Jenesse Center case management professional.

Supervision will include regular check-ins, guidance on assigned responsibilities, feedback on professional development, and support in completing the required internship project.

All client-related activities will be conducted under appropriate staff supervision and in accordance with Jenesse Center policies.

Special Requirements and Confidentiality

Because Jenesse Center serves individuals and families affected by domestic violence, maintaining confidentiality, privacy, and safety is essential.

Selected interns will be required to complete applicable orientation and training, including instruction on confidentiality, trauma-informed practices, professional boundaries, and survivor safety.

Any additional screening or clearance requirements will be communicated before placement.

Interns will not independently manage cases, conduct unsupervised crisis interventions, make safety determinations, or provide clinical or legal advice.